

Health Regulation and Licensing Administration
Board of Nursing

INSTRUCTIONS FOR INTERNATIONALLY EDUCATED NURSES

Complete the instructions below in the order listed.

1. Contact CGFNS – www.cgfns.org request a “Credential Evaluation Professional Report” if you were licensed as a nurse in your home country. If not licensed, but completed educational requirements for licensure, then request a “Credentials Evaluation Academic Report.”
2. If your nursing education was not provided in English, you must take either test listed below for English Language Literacy and submit the results with application:
 - TOEFL iBT – Required Scores – 84 overall and 26 Speaking
 - IELTS – Required Scores – 6.5 overall all band score and 7.0 score in Spoken Band
3. If you are not living in the US, you must obtain a national criminal background check from your country. It is sometimes called a national police check. Include the original report with your application.
4. Apply to DC Board of Nursing for “Licensure by Examination” if required, submit TOEFL or IELTS results with the application. You may download an application from: <http://doh.dc.gov/node/323012>
5. Complete criminal background check – 1-877-783-4187 or www.1enrollment.com, if you reside in the US.
6. Register and pay for the exam – www.pearsonvue.com/nclex
7. Receive authorization to test (ATT)
8. Schedule and take the NCLEX. Complete criminal background check – 1-877-783-4187
9. Receive results from Board of Nursing, if passed you will be licensed.

Resources for English as Second Language Courses

University of District of Columbia for ESL course:
801 North Capitol Street NE
Washington, DC 20002
202-274-5800

Carlos Rosario International Public Charter School
514 V Street, NE
Washington, DC 20002
202 797-4700